

# Cancel card

## Cancel in the Online-System

### Close card account

You can cancel a card in the online system in real time, so that it cannot longer be used; this is needed in case of a card loss or misuse. Click on **Close**:

Person: Tester, Timo

Name  
Search abbr. tet2 No 049.9002.001679 Select No.  
Title Addr.(Pers.)  
First name Timo  
Name Tester

Competition Cash register Timetable Intranet

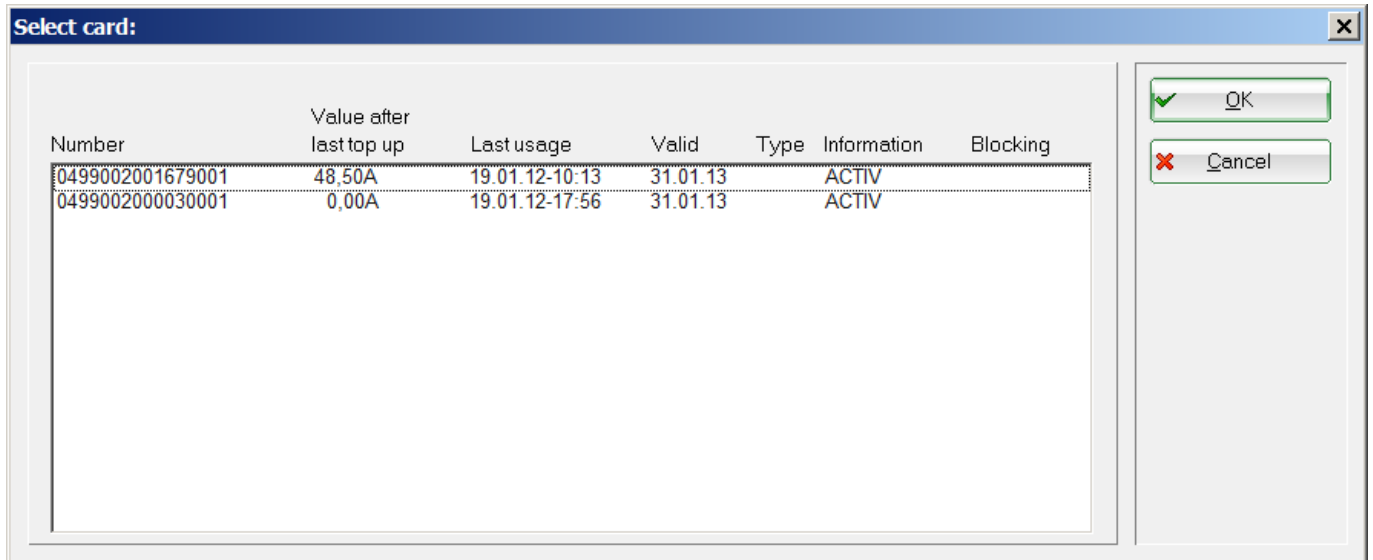
Status	1st Addr.	2nd Addr.	Bank	Infos	Memo
Exact HCP	5,0			Handicap recd	
Homeclub					
Homeclub-ID	001679				
Gender	1 - Male				
Age group	2 - Youth under 18				
Membership	1 - Full				
Status	0 -				
Unused	0 -				
Additional info					

D.O.B. 01.01.01 Entry 19.01.12 Resigne . . .

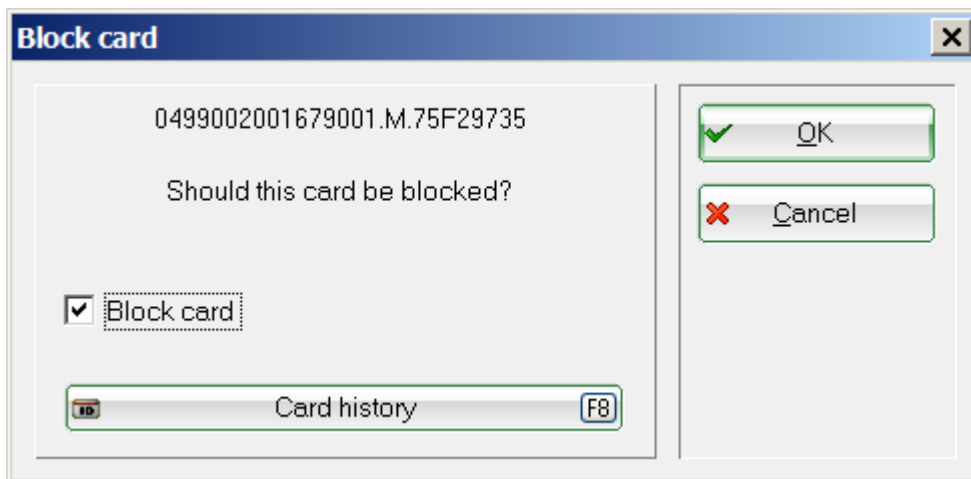
membership card

Filter F12  
New  
Change F11  
Delete F5  
Copy F6  
Account  
Print F8  
Export  
SMS  
Card  
**Close**  
Discount  
Quit

The following dialog opens if the person has more than one card account:



Select one card and confirm with **OK**:




Check the box and close the dialog with **OK**.

## Close Chip-IDs

If a customer has more than one Chip-ID associated with their card account, (DGV-id<sup>plus</sup> and Mifare key tag) and loses, for example, their DGV-id, you can cancel only this ID. The customer will be able to further use the key tag.

Click **Card** in the person's mask:

**Person: Tester, Timo** [X]

Name  
 Search abbr.  No    
 Title     
 First name   
 Name

Status	1st Addr.	2nd Addr.	Bank	Info	Memo
Exact HCP	<input type="text" value="5,0"/>				<input type="button" value="Handicap recd"/>
Homeclub	<input type="text"/>				<input type="button" value="Print"/> <input type="button" value="Copy"/> <input type="button" value="Add"/>
Homeclub-ID	<input type="text" value="001679"/>				
Gender	1 -  Male				
Age group	2 - Youth under 18				
Membership	1 - Full				
Status	0 -				
Unused	0 -				
Additional info	<input type="text"/>				<input type="button" value="Print"/>
					<input checked="" type="checkbox"/> membership card
D.O.B.	<input type="text" value="01.01.01"/>	Entry	<input type="text" value="19.01.12"/>	Resigne	<input type="text" value="..."/>

[F12]  
  
 [F11]  
 [F5]  
 [F6]  
  
 [F8]  
  
  
 **[Red Box]**

Select the button marked below:

**No Card** [X]

There was no card inserted or read.  
 You can also program or block a card without inserting it!

**[Red Box]**

Select the correct card account, if the customer has more than one:

Select card: ✕

Number	Value after last top up	Last usage	Valid	Type	Information	Blocking
0499002001679001	48,50A	19.01.12-10:13	31.01.13		ACTIV	
0499002000030001	0,00A	19.01.12-17:56	31.01.13		ACTIV	

Click the **Chip-ID** button:

Card ✕

Tester, Timo (No Card M.75F29735, )

Card type: 1 - Member

Valid from: . . to 31.01.13  (F2)

Range fee: . .  (F3)

Money Value: 48,50 + 0,00 = 48,50

Points: 0 + 0 = 0

Info:

Permission:

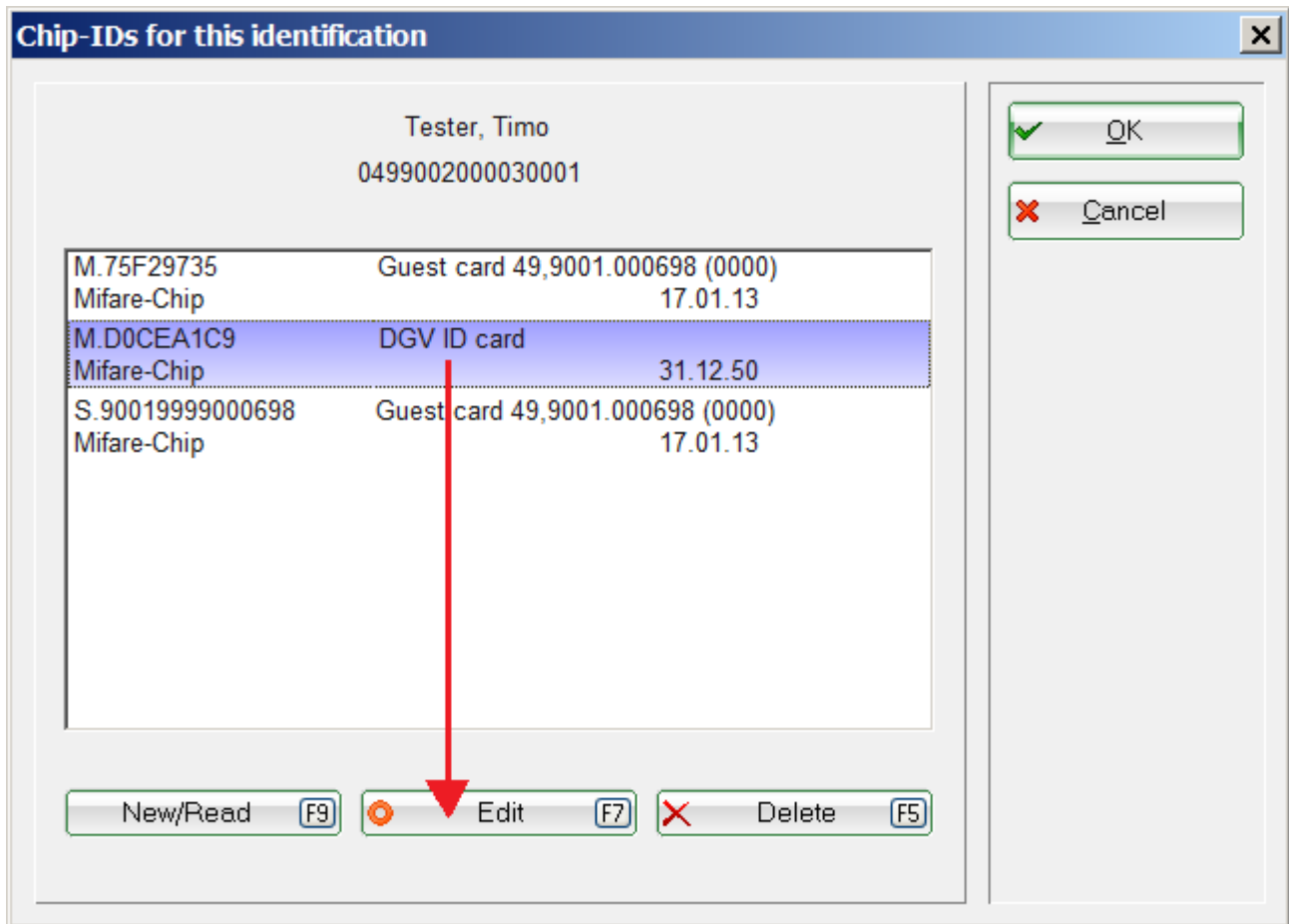
- Card canceled
- Ball machine 2
- Door 1
- Door 2

(F7)

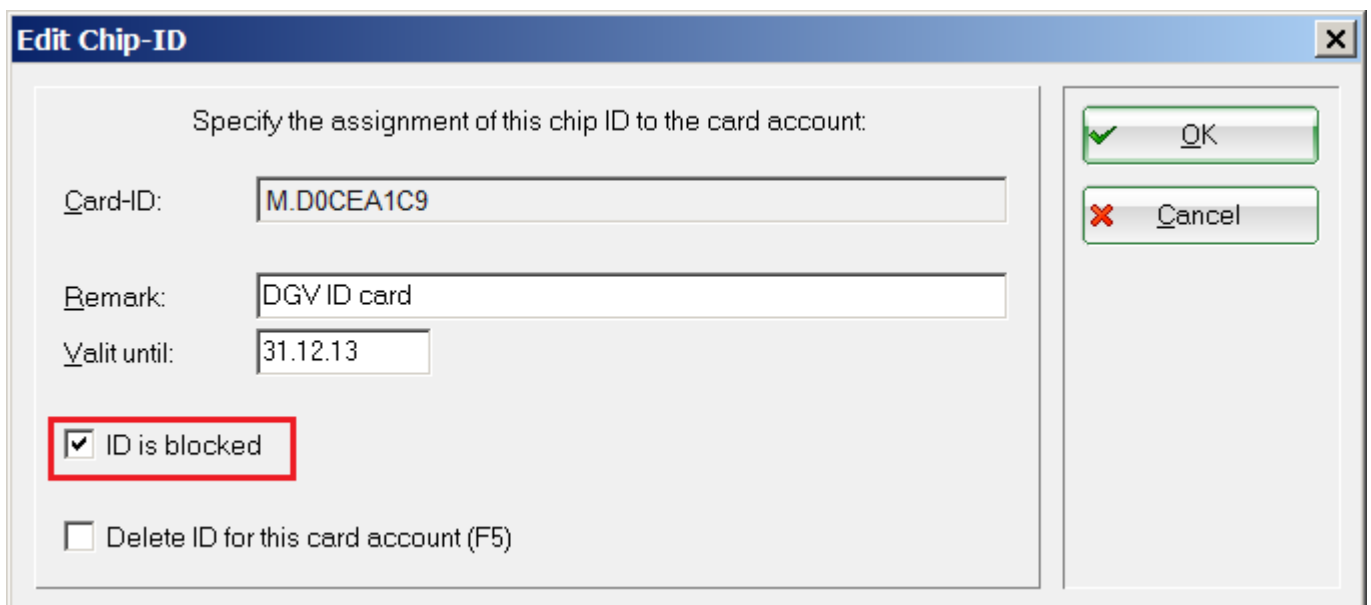
(F8)

(F4)   
 (F5)   
 (F11)

Mark the desired ID and click on **Edit:**



Check the option **Cancel ID**.



Confirm twice with **OK** and subsequently with **Save**.

## Cancel in the Offline-System

## Create a stoppage card

You can create a stoppage card in the offline system, which allows you to directly block the lost card on each machine; this is needed in case of a card loss or misuse.



The previous content of a card is overwritten when it is programmed as an admin card. Therefore, it is better to use an empty card, or rather always the same card, marked accordingly.

Click on **Close**:

**Person: Tester, Timo**

Name: Search abbr. tet2 No 049.9002.001679 Select No.  
Title: Addr:(Pers.)  
First name: Timo  
Name: Tester

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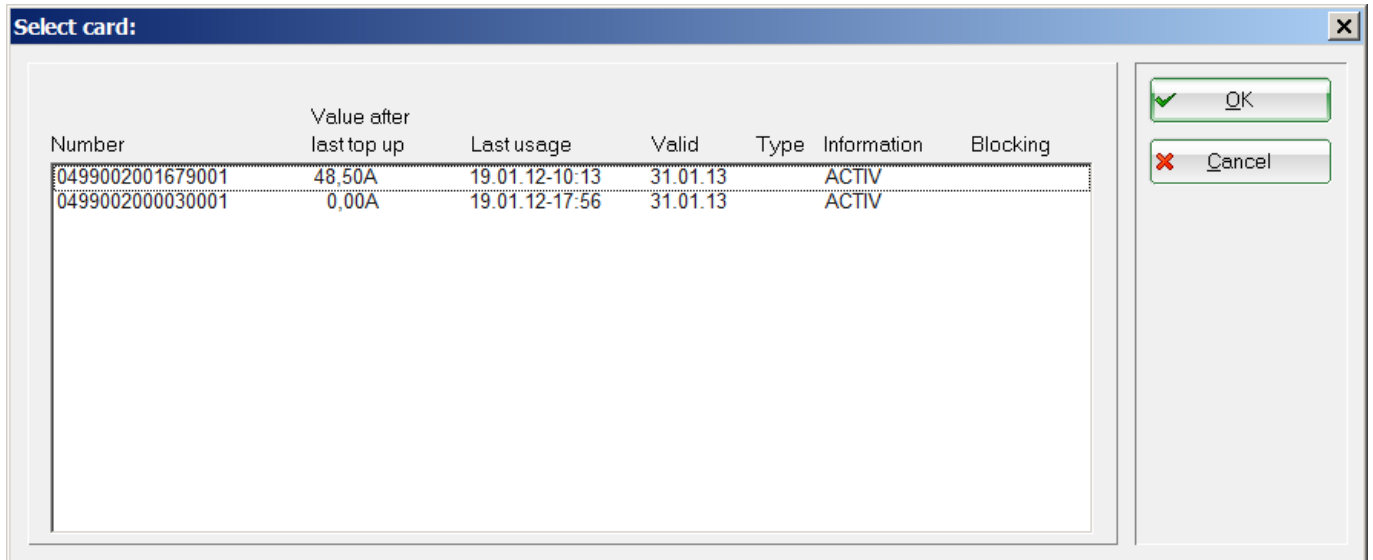
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Homeclub-ID	001679				
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Age group	2 - Youth under 18				
Membership	1 - Full				
Status	0 -				
Unused	0 -				
Additional info					

membership card

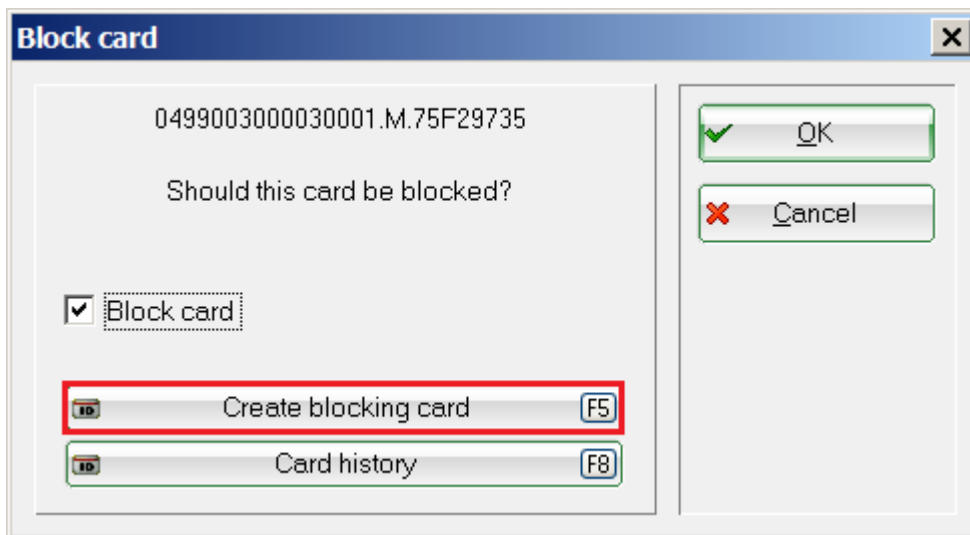
D.O.B. 01.01.01 Entry 19.01.12 Resigne . .

Filter (F12)  
New  
Change (F11)  
Delete (F5)  
Copy (F6)  
Account  
Print (F8)  
Export  
SMS  
Card  
**Close**  
Discount  
Quit

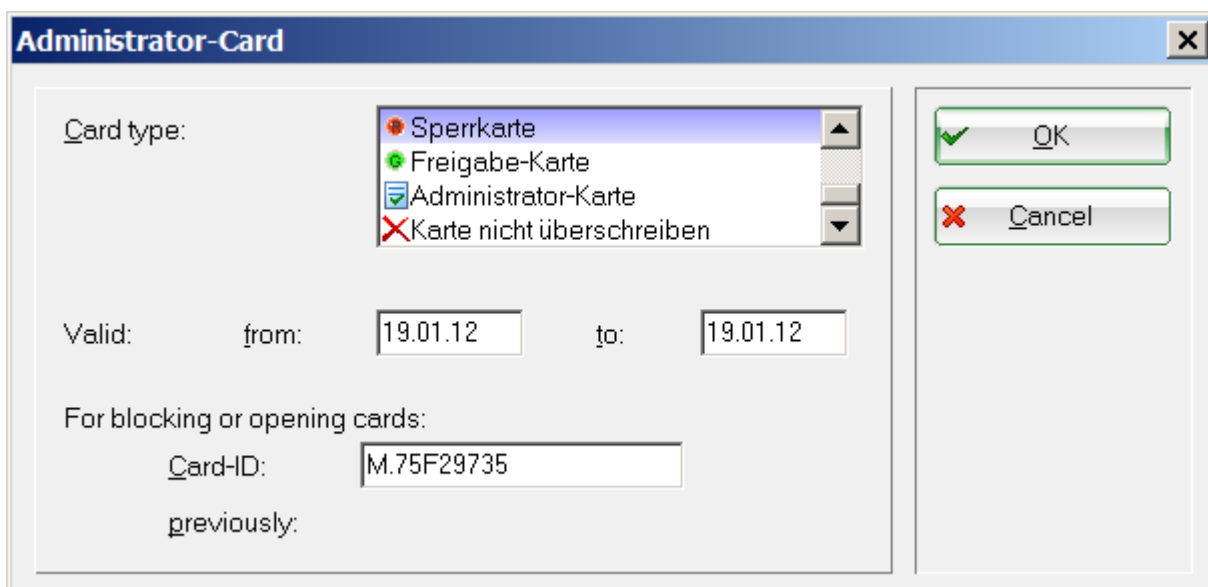
The following dialog opens if the person has more than one card account:



Select one card and confirm with **OK**:



Insert a blank Mifare card, which is to serve as a stoppage to the card reader and click on the button **Create a stoppage card**. Select „Stoppage card“ and confirm with **OK**.






Share the card blocking with each offline system by holding the stoppage card in front of it. This is necessary because the offline systems are not linked with the PC CADDIE system.

HINT: You can reactivate a blocked card in a similar way. To do this, you have to create a clearance card instead of a stoppage one.

## Admin card

You can also create an admin card, which you can use for the following functions for the offline readers by pressing the keys 1-4:

Key	Function	Explanation
1	PIN	
2	Reload	Restart the offline system.
3	Debug	This is used for troubleshooting. It starts the offline system in a special mode in which additional formation is stored.  This also slows down the systems and is thus not intended for long-term use.
4	Date	For checking and correcting the time and date of the automat.